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| **CYNGOR CYMUNED TREGOLWYN**  **COLWINSTON COMMUNITY COUNCIL**  **MINUTES of ORDINARY MEETING**  Minutes of the meeting held on Monday 16th June 2025 at 7:00PM in Colwinston Village Hall. | | |
|  | | **Action** |
| **1.** | **Attendance:** The following members were present: Cllr’s G.Jones (Chairman), H.Thomas (Deputy Chairman), C. Nightingale, K. Jacobs, E.Lewis, B Morris and C.Hadley.  **Also present:** Cllr C. Cave (VoGC) and one member of the public.  **Apologies:** J.Egan (Clerk) and PCSO A.Stone  **Welcome** – The Chairman welcomed Karen Bowen (Temporary Clerk) to the meeting. |  |
| **2.** | **Declaration of Members’ Interests** in the business to be discussed: None |  |
| **3.** | **The minutes of the ordinary meeting** held on 19th May 2025 were received and agreed for accuracy. |  |
| **4.** | **Matters arising** from minutes of meeting on 19th May 2025.:  Item 5: The Chairman advised that a meeting between Emma Fordham (Greenlinks Manager, VoGC) Cllrs G.Jones and K. Jacobs to discuss Greenlinks transport had been arranged for 26th June 2025, at 10am in the Village Hall.  Item 15: Following the decision of a previous meeting the clerk had replied to an email (30.05.25) from Sandra Thomas of VoGC re Public Path Creation Order - NGR 194531 176232 - Colwinston, Vale of Glamorgan, CF71 7NL advising that the Council had no objection to the proposal. A second request for the Council’s decision had since been received with the clerk sending a further email (08.06.25) reaffirming the Council’s position.  Item 16: The Clerk had contacted the VoGC Planning Department as requested by telephone to determine if planning approval was being monitored to ensure construction was compliant with planning approval. |  |
| **5.** | **Community Police Matters:** PCSO A.Stone unable to attend the meeting had advised the clerk that there was 1 crime to report since the last meeting in May.    **June:** Damage to gates – Colwinston area – no further details were available. |  |
| **6.** | **Public Question Time:** There was one member of public present in the meeting and no matters were raised. |  |
| **7.** | **Vale of Glamorgan Matters:**  **The VoGC June 2025 Report** received by email (04.06.25) from VoGC Cllr C.Cave had been circulated to all members (04.06.25) prior to the meeting.  **Local Matters**  **** Colwinston - Adoption of the vines– further contact made with Miles Punter (easements signed) waiting confirmation from Persimmon Homes.   Colwinston – Village Hall roof repairs - transfer of assets meeting village hall - ongoing   Colwinston – Clarification of the VoGC’s public Space Protection Order – dog fouling in public open spaces – information provided and consultation likely in coming months - ongoing   Colwinston – S106 affordable housing spend agreed for Cowbridge conversion of the former Police Station and redevelopment of the former Magistrates Courts on Westgate into over 55+ affordable residential apartments - completed   Colwinston – Missing sign in Colwinston – reported and ongoing   Colwinston – State of roads in the village reported – waiting inspection report – ongoing   Colwinston – Green waste bags delivered (as requested)   Colwinston – matters related to replacement clerk – ongoing   Colwinston – planning matter taken up with planning department – completed   Colwinston - partial cut of the grass verge in Church Lane – matter raised – ongoing  Cllr Lewis advised that no grass cuts had as yet been made on the verge at Church Lane and that there was also a need to cut the verge at the Twmpath on the A48. Cllr Cave agreed to pursue these matters further with the Vale of Glamorgan Council.  AGREED – That the report be noted. |  |
| **8.** | **Reports of Council’s Representatives on Outside Bodies:**  **Village Charity Fundraising Group:** Cllr Jacobs advised that there had been a recent meeting on 22nd May and the planned Ascot day to raise funds was progressing well.  **Village Hall Group:** Cllr Nightingale informed Council that an application for lighting to be upgraded had failed with the group being advised to apply to Glamorgan Voluntary Services. A running track application was to be made by the school and although the Village Hall Group had said they woulkd not be able to complete the application on behalf of the school they confirmed their support for it.  With regard to the Community Asset Transfer process concern in relation to the responsibility for emptying the dog litter bins and the installation and use of electric vehicle points had been raised with the group agreeing that answers to such matters would be required before any agreements were signed. It was also noted that the school would require access to the field when needed.  The Community Council were happy to support the Village Hall Group in their pursuit of the Community Asset Transfer and also in their pursuit of responses to the queries raised.  **Vale of Glamorgan Council - Public Services Board and Community Liaison Committee representative:**  Cllr Hadley advised that he wished to resign as the Community Liaison Committees representative on the Public Services Board and as the Community Council’s rep on the Community Liaison Committee.  **AGREED –** K. Bowen (Temp Clerk) to write to the Vale Council to advise of Cllr Hadley’s resignations and that Cllr B. Morris has been appointed as the Community Council’s representative on the Community Liaison Committee. |  |
| **9.** | **Finance:** The following matters were discussed at the meeting:     * **The bank reconciliation** at 31.05.25 was presented, approved and signed by Cllr Jacobs at the meeting.      |  |  |  | | --- | --- | --- | | **Bank Reconciliation for May 2025** |  |  | |  |  |  | | **Balance b/fwd 1st May 2025** |  | **10,846.99** | | **Income Received** |  |  | | 1st may deposit bluebells | 100.00 |  | | 7th may deposit bluebells | 500 |  | | 7th may deposit bluebells | 500.00 |  | | **12th may deposit bluebells** | 20 |  | | **12th may deposit bluebells** | 20.00 |  | | 16th May deposit bluebells | 43.00 |  | | Total Income |  | **1183.00** | | **Outgoings** |  |  | | 1st may ink J Egan | 16.95 |  | | 1st May Ink J Egan | 32.99 |  | | 1st May Salary J Egan | 307.60 |  | | 1st May R Morgan Chip & remove wood | 280.00 |  | | 1st May printing Wilds Ltd | 60.00 |  | | 6th May Plexu computer website | 78.00 |  | | 19th may lloyds bank charge | 4.25 |  | | 27th May MS Group monument | 1,375.13 |  | | 27th May South wales Monument | 1,213.84 |  | | 27th May Wild wood bluebells | 760 |  | | **Total Outgoings** |  | **4,128.76** | | **Balance c/fwd 31.05.25** |  | **7,901.23** | |  |  |  | | **Certified Accurate** |  |  | | Signature |  |  | | Position |  |  | | Date |  |  |   **Payments Authorised and Agreed by Council:** The Council had previously agreed the following payments:     * £110 Fees for Robin Charlton (Auditor) re the 2024/25 audit. * £27.45 reimbursement to Cllr Gareth Jones for costs in support of VE Day Celebration. The costs were agreed at a previous CCC meeting. * £533.7 against invoice from VoGC re new paving for the Old Ford agreed at a previous meeting.   During the discussion it was noted that a payment of £47.00 being a slight increase in the annual subscription for the ICO ( the subscription having been previously agreed by the Council ) had been paid by direct debit.  **Internal Audit:**  The 2024/25 accounts,duly audited were presented,approved unanimously  and signed by the Chairman and Responsible Financial Officer.The Audit  Notice,printed copy,will be displayed on the Council notice board and  posted on the website. |  |
| **10.** | **Council Matters**  Reference to the planting of the bluebells that had been purchased was made with it being noted that volunteers would be required to assist at the appropriate time. Cllr Thomas to also add the purchase (as had been agreed previously by the Council) and planting of the bluebells to the newsletter. |  |
| **11.** | **Village Maintenance Reports**  **Little Hill:** Clearing Pathway and Pruning Trees – Cllr Lewis to confirm a date with Richard regarding the pathway and to also meet with Colin Anstee re pruning/ pollarding of the trees. |  |
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| **12.** | **Old Ford Project**  **Grant Application –** Cllr Lewis reported in respect of the following matters: - the Council had been unsuccessful in its application to the Strong Communities Fund. The Council would therefore need to move forward itself now regarding the removal of  the unsafe trees,  - Fencing in the area was required with two quotes having been received of £2,940 and £2,467.50,  - Discussion had taken place around installing a gate and a hard standing for vehicles that needed to go into the woodland with a quote for both of £730 being received,  - Planting of other trees in the area - advice received from National Forest for Wales was that oak, beech, Scots pine, birch or alder trees would be the suggested options,  - extension of the footpath in the woodland area from the seating area at the east towards the top was needed in order that everyone could enjoy the woodland - quote received for £2,280,  - suggestion made that a map of the woodland be prepared to indicate the terrain and location of trees etc  - One of the three willow trees that had bee planted had come loose and needed repair asap.  It being noted that the Council could only commit £7,000 to the project at this stage it was subsequently  AGREED – (1) That the replanting of other trees as outlined above be deferred for consideration at a future meeting in the Autumn.  (2) That the removal of the unsafe trees be undertaken as soon as possible at a cost of £3,880 plus vat.  (3) The installation of a gate and hard standing be approved at a cost of £730 plus vat.  (4) That quotations be obtained for the one willow tree that had come loose to be restaked. |  |
| **13.** | **Correspondence**  All relevant correspondence received since the last meeting had been forwarded to members as follows -  An email had been received (09.06.25) from OVW which expressed concerns about the attendance and punctuality of council representatives from across Wales at OVW meetings and that Council’s may elect two representatives to attend meetings together with an invitation iextended to Clerks if they wished to attend. This was duly noted.  GVS bulletin – This provided the latest news bulletin in respect of the work of GVS.  Invitation to attend a gathering at Meleager Valley Woods Swansea and Wild Spirit Woods Bridgend had been received.  Local Development Plan Public consultation on Housing Growth in respect of three potential housing sites in Barry in the Vale of Glamorgan had been received. The sites being land at North West Barry, Hayes Lane and Neptune Road.  A reminder had also been received of the date of the next meeting of the Vale of Glamorgan Council’s Community Liaison Committee which was scheduled to be held on Tuesday 1st July 2025.  During the discussion Cllr Cave drew attention to the proposed Boundary changes for Community Council’s that were due to come into effect in time for the Local Government elections in May 2027. Cllr Cave suggested that the Council may wish to make enquires as to how the transitions in respect of the amalgamations of Community Council’s was expected to take place.  AGREED – Karen Bowen ( Temp clerk) to make enquiries and report back to the Council as appropriate. |  |
| **14.** | **Planning Matters – Update on Current Applications**  There were no matters to report. |  |
| **15.** | **AOB:**  There were no matters raised. |  |
| **16.** | **Date & Time of next meeting:** Monday 21st July 2025, at 7pm.  The meeting closed at 8.15 pm. |  |